

Research and Communication Officer

Location: Dakar, Senegal
Duration: Term - One year, renewable
Closing Date: May 24, 2011 at Midnight (Dakar local time)

Who Can Apply: Residents and citizens of Senegal only
Note: Candidates must be available immediately

Job Overview

Under the supervision of the Regional Director in Dakar, Senegal, and working closely with the Director of Communications in Ottawa, the **Research and Communication Officer** seeks to ensure visibility for IDRC and its research partners and to disseminate the results of research financed by the Centre. He/she participates in preparing and implementing the Centre's communication strategy and provides guidance on problems relating to the Centre's programming and issues of importance in West and Central Africa, such as regional integration, the promotion and development of young researchers, the use of television for communicating research results, and the establishment of synergies between researchers and decision-makers and between researchers and NGOs engaged in development.

Primary Duties or Responsibilities

Evaluation of research needs: prepare reports synthesizing the research needs and achievements of the Centre and its research partners; identify problems in communicating research; assist in organizing and coordinating the work of the Office's regional advisors.

Management and promotion of information, communication, and knowledge: implement the Centre's communications strategy at the regional level; compile and disseminate information and knowledge, including via the Web; handle issues as they arise concerning research activities; serve as interface with the media; organize communications training.

Promotion of research results: assist and advise regional office management and program administrators on the integration of communication activities throughout the research process.

Candidate Profile

Education

- Master's degree in social sciences and/or communication, journalism, science popularization, with experience in the field of international development

Experience

- At least five years' relevant experience in the field of communication and research
- Network of contacts among communicators in West and Central Africa

Language

- Fluently bilingual (French/English)

Competencies

- Ability to identify problems and conceptualize research activities related to communication
- Ability to perform documentary research, data analysis and synthesis
- Excellent ability to communication orally and in writing
- Ability to use information and communication technologies and virtual media navigation
- Ability to do multimedia production and use social media
- Tact and maturity for successful interpersonal and professional contacts
- Enterprising, innovative and creative
- Attentive listener and ability to work as a team member under minimal supervision
- Ability to work under pressure and to respect deadlines

Additional Information

IDRC is committed to employment equity and encourages applications from qualified women, Aboriginal persons, persons with a disability and persons in a visible minority.

We appreciate the interest of all applicants, however, only those candidates whose applications are selected for further consideration will be contacted.

How to Apply

Please send a letter of interest together with your CV and certified copies of degrees or diplomas, plus 3 letters of reference, **before 25 May 2011**, to **IDRC, av. Cheikh Anta Diop X rue de St-Louis, Point E, BP 11007 Peytavin, Dakar** or by email to recruitment-ware@idrc.org.sn mentioning "Research and Communication Officer recruitment".