

SCIENCE GRANTING COUNCILS INITIATIVE IN SUB-SAHARAN AFRICA

COLLABORATING TECHNICAL AGENCIES: EXPRESSION OF INTEREST FORM

- Please read the information provided about the initiative and the eligibility requirements in the [Prospectus](#) before completing this application form
- Ensure all the sections of the form are accurately completed and saved in **PDF format**. Other supporting documents may be attached separately.
- Applications must be submitted via e-mail to SGCSSA@idrc.ca on or before **31st August 2015 at 5:00 p.m. East African Time**. Applications received after this date will not be considered

1. About the organization

1.1	Name of applicant organization	
1.2	Full mailing address	
1.3	Country of location	
1.4	Telephone (include country and area code)	
1.5	Fax (include country and area code)	
1.6	Website	
1.7	Date of establishment/ incorporation (MM/DD/YYYY)	
1.8	Category (e.g. research institutes, NGOs, Think-tanks, and University research and academic centres)	
1.9	Head of the applicant organization (full name, title and email address)	
2.0	Main contact person or coordinator (if different from head of the organization)	

2. Organization's vision and mission

Briefly describe your organization, its vision and mission, its interest in STI issues, and its interest in forging long-term relationships with Science Granting Councils in Sub-Saharan Africa (SSA).¹ Which regions (Eastern, Southern, Central or West Africa) and countries has your organization worked in?

¹ The Initiative is keen to engage with organizations with a shared vision of nurturing long-term relationships among various national science system actors including science granting councils.

3. Area(s) of interest and approach

3.1 Referring to the **Initiative's objectives and associated activities**, list the area(s) which your organization would like to provide capacity strengthening in²

3.2 For each area, briefly outline (in a separate **400 word CONCEPT NOTE**) the activities³ and capacity strengthening strategy that your organization might use

4. Existing organization capacity

4.1 Briefly describe the current human capacity within your organization that may be deployed in providing capacity strengthening to **Science Granting Councils** in the area(s) of interest⁴.

4.2 In terms of the expertise necessary for capacity strengthening or in the area(s) of interest, are there any gaps and if so, how would your organization bridge those gaps?

5. Current sources of funding

5.1 Approximately how much of the organization's current annual funding (in USD) comes from: a) International donors (-); b) National donors (excluding government) (-); c) Private sector (-); d) others (specify) (-)?

Attach the latest **annual report** (or provide the **hyperlink** to your website)

5.2 What approximate percentage of the funding is from: a) Grants (- %); b) Consultancies (- %); c) Others (specify) (- %)?

6. Experience in capacity strengthening in Africa

6.1 Briefly describe the experience of your organization in providing capacity strengthening to other

² Each applicant organization is NOT expected to provide capacity strengthening in all Initiative's themes. However, applicant organizations may propose to oversee activities in a given theme, and to produce a paper and organize a forum for participating councils on the same theme.

³ Examples of the possible activities under each area can be found in the prospectus but applicant organizations may propose and justify new activities in addition to or in replacement of these.

⁴ Please attach the CVs of key staff in your organization who could be involved in this Initiative

entities in Sub-Saharan Africa over the last 2-3 years. Provide specific examples: nature of activities (e.g., learning forums, workshops, on-site coaching, number of participants, duration, etc.).

6.2 Has your organization worked with **Science Granting Councils** in SSA? If so, explain briefly.

7. Experience in managing funded projects

7.1 Briefly describe the experience of your organization in managing donor funded projects/ programmes. Provide key examples over the last 5 years (include name of contact person for each funding agency)

7.2 Indicate the nature of these projects/ programmes (e.g., research, training), duration and funding levels

8. Regional workshops and forums

Briefly describe the experience of your organization in organizing regional workshops or forums. Provide examples over the last 3 years

9. Language

Indicate whether your organization is unilingual or bilingual (English/ French)⁵

Declaration: *I certify that the facts provided herein are true, complete and accurate to the best of my knowledge. I understand that these facts may be independently verified and that any misrepresentation may lead to disqualification before or even after the pre-qualification process.*

Signature by Head of Organization _____ Date _____

⁵ Please note that applicant organizations will not be expected to provide capacity strengthening in all Sub-Saharan Africa regions

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