

**Annette Nicholson - Vice President, CSRM**  
**Effective 14 May, 2012**  
**Travel and Hospitality Expenses 2012-2013**

Quarter	Dates	Location(s)	Purpose	Transportation	Accommodation, Meals and Other	Hospitality	Total Expenses				
<b>Quarter 2</b>	24 August 2012	Ottawa	Meeting	}	}	}					
	11 September 2012	Ottawa	Meeting								
	17 September 2012	Ottawa	Meeting					12,199.26	848.23	80.34	13,127.83
	23 to 29 September 2012	Accra, Ghana and Dakar, Senegal	Meetings and Conference								
<b>Quarter 3</b>	10 December 2012	Ottawa	Canadian passport and photos	}	-	113.23	-	113.23			
<b>Quarter 4</b>	21 February and 8 March 2013	Ottawa	Visa for Egypt and Photos/Trip was cancelled	}	}	}					
	18 March 2013	Egypt - trip was cancelled	Portion of airfare for cancelled trip to Egypt					231.59	208.14	439.73	
<b>TOTAL F/Y 2012-2013</b>				<b>12,430.85</b>	<b>1,169.60</b>	<b>80.34</b>	<b>13,680.79</b>				

Notes: Other Includes minor expenses that do not fall in the other categories, such as but not limited to, visas, taxes, etc.