

# IDEA FOR AN IDRC RESEARCH GRANT

**NOTE: THIS FORM FOR USE BEFORE SUBMISSION OF A COMPLETE PROPOSAL TO IDRC**

This form consists of three sections. Please ensure that all sections are completed fully. **Errors or omissions will delay the feedback on your idea.**

Section A (page 1) is a checklist to ensure that you have included all necessary documents.  
 Section B (page 2) provides a summary of your research idea.  
 Section C (page 7) details the qualifications and experience of your research team.

<b>SECTION A: CHECKLIST</b>	
<b>PROPOSED RESEARCH</b>	
Applicant identified clearly (project leader and institution, pages 2 – 3)	<input type="checkbox"/>
Idea succinctly described (pages 3 – 5)	<input type="checkbox"/>
Time table and budget indicated (page 5)	<input type="checkbox"/>
<b>RESEARCH TEAM <i>(provide only if no one has ever dealt with IDRC in the past)</i></b>	
Personal information for all members of research team	<input type="checkbox"/>
Curriculum vitae of project leader	<input type="checkbox"/>

IDEA200209E

<b>PROPOSAL NUMBER:</b> (for IDRC use only)
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**SECTION B: SUMMARY OF PROPOSED RESEARCH IDEA**

**GENERAL INFORMATION**

Project title:

Countries in which research will take place:

**PROJECT LEADER**

Name:

Mailing address:	Building, Suite (optional):
	Number and Street or PO Box:
	District, City:
	Province/State:
	Country:
	Postal Code:

Telephone number (include country and area codes):

Facsimile number (include country and area codes):

E-mail address:

**PROPOSING INSTITUTION**

The **proposing institution** normally receives and administers the funds. If the funds are to be administered by a third party, please flag this in your proposal.

Legal Name:

Mailing address:	Building, Suite (optional):
	Number and Street or PO Box:
	District, City:
	Province/State:
	Country:
	Postal Code:

Telephone number (include country and area codes):

Facsimile number (include country and area codes):

E-mail address:

**COLLABORATING INSTITUTIONS** (if applicable)

**Collaborating institutions** are those that are jointly proposing research to IDRC in collaboration with the proposing institution and **will each receive funds** directly from IDRC.

**PARTICIPATING INSTITUTIONS** (if applicable)

**Participating institutions** are those that will participate directly in the conduct of the research, but **will not receive funds** directly from IDRC. In this case, the proposing institution is responsible for disbursement of funds and for ensuring that all institutions abide by the standard terms and conditions that apply to the IDRC grant.

**PROGRAM AREA** (Check only one)

- Environment and Natural Resources Management
- Information and Communications Technologies for Development
- Social and Economic Policy
- Innovation, Policy and Science

**PROBLEM AND JUSTIFICATION**

What is the problem for which support is being sought, and why is it important?

**OBJECTIVES**

What are the objectives against which the project's success or failure could be assessed?

**METHODOLOGY**

How will each of these objectives be achieved?

**RESULTS AND DISSEMINATION**

What are the expected outputs of the research, and how will these be disseminated?

Empty space for the Results and Dissemination section.

**TIME TABLE**

What will be the duration of the project (in months)? Are there assumptions or constraints with respect to the start date (seasons, related events, dependencies, etc.)?

*N.B. The project duration must include the mobilization, research, dissemination or utilization and reporting times.*

Empty space for the Time Table section.

**APPROXIMATE BUDGET**

State the approximate or anticipated cost of the research. Only an order of magnitude is required at this stage. You will be asked to prepare and submit a detailed budget at a later stage, if the idea is accepted by IDRC.

**Please note:** IDRC policy is to make a contribution to your project, but not to provide 100% of the cost. Therefore, it is important that you record the extent of local contributions to the project as well as the funds that will be provided by other donors.

Currency of the estimate: \_\_\_\_\_

IDRC contribution \_\_\_\_\_

Local (proponent) contribution \_\_\_\_\_

Donor contributions \_\_\_\_\_

See the details of donor contributions on page 6.

Total project costs \_\_\_\_\_



<b>SECTION C: QUALIFICATIONS AND EXPERIENCE OF RESEARCH TEAM</b> (Provide at this stage only if you have never dealt with IDRC before).				
<b>PROJECT LEADER</b>				
Family name:		Given names:		
Job title:				
<b>LANGUAGE SKILLS:</b> Indicate competence in all languages used by the research team. E = excellent; G = good; F = fair.				
<b>Language</b>	<b>Read</b>	<b>Write</b>	<b>Speak</b>	<b>Understan</b>
English				
French				
Other (specify)				
<b>CURRICULUM VITAE:</b> Please include an up-to-date curriculum vitae that includes the following information.				
<p><b>Work experience:</b> List all positions held, beginning with your current position.</p> <p><b>Academic qualifications:</b> List chronologically (starting with most recent) all degrees, diplomas, or certificates held or expected.</p> <p><b>Credentials:</b> List up to six awards, distinctions, or professional designations you have received and feel are pertinent to this application.</p> <p><b>Funded research:</b> List up to eight grants or contracts that you have received from IDRC or other sources. List them in chronological order starting with the most recent.</p> <p><b>Publications:</b> List your relevant professional publications.</p> <p><b>Other information:</b> Include any other information you feel is relevant to this application.</p>				
<b>KEY MEMBERS OF RESEARCH TEAM</b> (for each key member of the team attach a brief curriculum vitae)				
Family name:		Given names:		
Institution:				
Job title:				
Project role/responsibility:				
Family name:		Given names:		
Institution:				
Job title:				
Project role/responsibility:				

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